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Entry Certificate in Business Analysis

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**Questions
& Answers**

Version: 5.3

Question: 1

What type of knowledge equips a business analyst (BA) with understanding market forces, customer segments, services, products, and regulations?

- A. Organizational
- B. Industry
- C. Solution
- D. Methodological

Answer: B

Explanation:

Industry knowledge equips a business analyst with the understanding of market forces, customer segments, services, products, and regulations. This type of knowledge is crucial for BAs as it helps them to comprehend the external factors that influence the organization and its market position. It includes insights into the competitive landscape, regulatory environment, market trends, customer demographics, and product lifecycle, which are all essential for effective business analysis.

Reference: The answer is verified as per the Business Analysis Learning documents, specifically from resources that prepare candidates for the ECBA certification exam, where industry knowledge is highlighted as a key competency for understanding market-related factors¹².

Question: 2

A focus group is a form of which type of research?

- A. Quantitative
- B. Qualitative
- C. Statistical
- D. Theoretical

Answer: B

Explanation:

A focus group is a qualitative research method used to gather in-depth insights and opinions from a group of individuals about a particular product, service, concept, or idea. It involves a small number of participants, typically 6-10, who are selected based on shared characteristics such as demographics, interests, or experiences. The discussion is moderated by a trained facilitator who encourages participants to share their thoughts, feelings, and attitudes towards the topic. This method is particularly effective for exploring perceptions, opinions, and ideas, making it a valuable

tool for business analysis.

Reference: The information aligns with the Business Analysis Body of Knowledge (BABOK) guide, which outlines focus groups as a technique within the Elicitation and Collaboration knowledge area. It is also supported by various sources that describe focus groups as a form of qualitative research¹²³.

Question: 3

Video conferencing, electronic calendars, and electronic voting are examples of:

- A. knowledge management tools.
- B. mapping tools.
- C. collaboration tools.
- D. word processing tools.

Answer: C

Explanation:

Video conferencing, electronic calendars, and electronic voting are all tools that facilitate collaboration among team members by allowing them to communicate and make decisions together, regardless of their physical location. These tools support the sharing of information and resources, coordination of activities, and collective decision-making, which are essential aspects of collaboration in business analysis.

Reference: The BABOK® Guide v3 mentions collaboration tools as part of the techniques to be used for effective business analysis. These tools are part of the underlying competencies that a business analyst should possess to facilitate and maintain engagement with stakeholders¹.

Question: 4

When do the participants start generating ideas during a collaborative game?

- A. Closing step
- B. Exploration step
- C. Opening step
- D. Iteration step

Answer: C

Explanation:

In the context of collaborative games used in business analysis, the opening step is where participants are informed about the problem and the rules of the game. It is during this initial phase that they start generating ideas. This step is crucial as it sets the stage for the exploration and iteration steps that follow, where ideas are further developed and refined. Reference: The information is verified as per the Business Analysis Learning documents, which outline that during the opening step of a collaborative game,

Question: 5

For which part of an initiative is the business analyst (BA) responsible?

- A. Authorizing the project
- B. Approving solution execution plans
- C. Defining the solution approach
- D. Accepting risk mitigation plans

Answer: C

Explanation:

A Business Analyst (BA) is primarily responsible for bridging the gap between business needs and technological solutions. They play a pivotal role in defining the solution approach, which includes understanding and interpreting both the business and technical aspects of a project. This involves identifying, analyzing, and documenting business requirements, and ensuring that the proposed solutions meet these requirements. BAs are not typically responsible for authorizing projects, approving execution plans, or accepting risk mitigation plans, as these tasks are generally within the purview of project managers or other stakeholders.

Reference: The roles and responsibilities of a BA include requirement gathering and analysis, stakeholder management, business process modeling, solution assessment and validation, and requirement communication¹². The BABOK Guide also emphasizes the BA's role in defining needs and recommending solutions that deliver value to stakeholders³⁴⁵⁶. These responsibilities align with the task of defining the solution approach, as it involves articulating needs, designing solutions, and ensuring alignment with business objectives⁷.

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